

**Down-To-Earth (Vic) Cooperative Society Limited
Organising Committee**

Minutes

Date: 8th August,2019
Scheduled Start: 7.30 PM
Venue: Ceres Learning Centre, Lee St East Brunswick
Audio: <http://dte.org.au/audiominutes>
Register on line: <https://dte.coop/live.meeting>
Zoom Connect: <https://dte.coop/to/zoom>
Phone Connect: (02) 8015 2088 Meeting ID Number 2362803611

#	Item	Raised by:		
1	<u>Acknowledge and pay respect to the traditional owners and ongoing custodians of the land</u>			
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.			
2	<u>Meeting Started</u>	<i>Procedural</i>		
	10.07 PM			
3	<u>Meeting coordinators</u>	<i>Procedural</i>		
	Chairperson: Coral Larke Minute Keeper: Coral Larke			
4	<u>Attendance</u>	<i>Procedural</i>		
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> 1. Anderson Naomi 2. Biggins Ray 3. Baker Michelle 4. Broke Elisa 5. Brogan Elle 6. Braithwaite Melody 7. Earst Kathy 8. Flynn John 9. Gregory Steve 10. Johnson Zoe 11. Hunt Lindy 12. Larke Coral 13. Morsman Tania 14. Moore Kalem 15. Mac Donald David </td> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> 16. MacPherson Robin 17. Magor John 18. Moore Kaleem 19. Rasmussen Mark 20. Reid John 21. Reed Shardae 22. Reed Taisha 23. Robertson Tom 24. Tasha Sherpa 25. Taylor Kevin 26. Selwood Chris 27. Smith Dan 28. Smith Trevor 29. Schwartz Martin 30. Wilson Chris </td> </tr> </table>	<ul style="list-style-type: none"> 1. Anderson Naomi 2. Biggins Ray 3. Baker Michelle 4. Broke Elisa 5. Brogan Elle 6. Braithwaite Melody 7. Earst Kathy 8. Flynn John 9. Gregory Steve 10. Johnson Zoe 11. Hunt Lindy 12. Larke Coral 13. Morsman Tania 14. Moore Kalem 15. Mac Donald David 	<ul style="list-style-type: none"> 16. MacPherson Robin 17. Magor John 18. Moore Kaleem 19. Rasmussen Mark 20. Reid John 21. Reed Shardae 22. Reed Taisha 23. Robertson Tom 24. Tasha Sherpa 25. Taylor Kevin 26. Selwood Chris 27. Smith Dan 28. Smith Trevor 29. Schwartz Martin 30. Wilson Chris 	
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5	<u>Confirmation of previous minutes</u>	<i>Procedural</i>		
	Date Moved: Seconded: PBC / Correction:			
6	<u>Matters Arising</u>	<i>Procedural</i>		

7	<u>Correspondence</u>																									
8	<u>Payments</u>																									
9	<u>Action Tasks For Working Bee</u>																									
	<table border="1"> <thead> <tr> <th>Date</th> <th>Topic</th> <th>Person</th> <th></th> </tr> </thead> <tbody> <tr> <td>8-8-19</td> <td>Heavy machinery induction</td> <td>Coral and Mark to talk off line to organise people licensed to use tractors & heavy machinery for an induction to the use of DTE tractors.</td> <td>Coral & Mark</td> </tr> <tr> <td>8-8-19</td> <td>Water Bee trenches dug</td> <td>Trevor needs to ensure the dates align for a person to dig trenches where needed</td> <td>Trevor Smith</td> </tr> <tr> <td>8-8-19</td> <td>Funds transfer</td> <td>Transfer funds into Trevor Smith and Tania's debit card</td> <td>Directors</td> </tr> <tr> <td>8-8-19</td> <td>Recruitment</td> <td>To ask Zoe and Vince to help recruit</td> <td>Tania</td> </tr> <tr> <td>8-8-19</td> <td>Shearing shed</td> <td> <ul style="list-style-type: none"> • Order CWS Bins • Organise electrician • Purchase replacement tin where needed. • Organise PPE • Communicate with Villages re stuff stored. </td> <td>Coral</td> </tr> </tbody> </table>	Date	Topic	Person		8-8-19	Heavy machinery induction	Coral and Mark to talk off line to organise people licensed to use tractors & heavy machinery for an induction to the use of DTE tractors.	Coral & Mark	8-8-19	Water Bee trenches dug	Trevor needs to ensure the dates align for a person to dig trenches where needed	Trevor Smith	8-8-19	Funds transfer	Transfer funds into Trevor Smith and Tania's debit card	Directors	8-8-19	Recruitment	To ask Zoe and Vince to help recruit	Tania	8-8-19	Shearing shed	<ul style="list-style-type: none"> • Order CWS Bins • Organise electrician • Purchase replacement tin where needed. • Organise PPE • Communicate with Villages re stuff stored. 	Coral	<p><u>NO PROGRESS</u> <u>WORK</u></p> <p><u>IN PROGRESS</u></p> <p><u>COMPLETE</u> 😊</p> <p><u>NO LONGER RELEVANT</u></p> <p><u>TAKEN OVER BY</u></p>
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10	<u>WOOROOMA WHOPPER WORKING BEE</u>																									
	<p>Agenda details: It's nearly spring and Wooreoma is in need of some care and maintenance. We have work to do! Trevor is Coordinating a Water Maintenance Bee and I (Tania) a Woolshed and Site clean-up. The Woolshed Clean up Bee is in response to Coral's WoolShed Plan and as soon as it's cleaned up the plan can unfold and manifest in its glory. A site clean-up is also planned given that there are many 44 gallon drums near the Hive /Hub that were filled with rubbish that have not been cleaned out. There is rubbish as well on the previous Confest site that needs cleaning up too (Family area and Behind Permaculture). There are many other jobs that can be put into action to compliment what's being identified. A budget has been sent through to applications@dte.coop at approx. 11.15am 6/08/2019. Tania and Trevor will be on site since the 1st September, 2019</p>																									
11	Working bee dates																									
	That a Wooreomah Whopper Working Bee be approved from the dates of 6th September - 13th October 2019.			Moved Tania Morsman Seconded Coral Larke PBC																						
12	Working bee access to site			Tania Morsman																						
	That Tania & Trevor given permission to access Wooreomah Site on the 1st of September 2019 till the Working Bee is Complete.			Moved Tania Morsman Seconded Coral Larke PBC																						
13	Working bee facilitators ratification			Tania Morsman																						

	That Tania Morsman, Coral Larke and Trevor Smith and Elle Brogan be ratified as the Bee Facilitators	Moved Tania Morsman Seconded Malcolm Mathews PBC
14	Working bee budget	Tania Morsman
	That a budget of \$13,310.00 be approved for the Bee as per budget application sent to applications@dte.coop on the 6/08/2019.	Moved Tania Morsman Seconded Scouse PBC
15	Budget for water works	Trevor Smith
	Motion: Budget Request: \$3000 for the upcoming Working Bee this includes; maintenance, extension to existing lines and supplies. PB: Lindy Hunt stated that she thought the petrol costs were excessive.	Moved Lindy Hunt Seconded Trevor Smith PBC
	<u>Discussion Points of the Working Bee</u>	
	<ul style="list-style-type: none"> Chris Wilson will be at the working bee for fire suppression for part of the time. Tania has incorporated first aid training into the budget Need to identify appropriate PPE for particular tasks. Ie particle filtered dust masks when cleaning shearing shed Prioritise sorting out rubbish Kevin Elliot will work on fences near Tony's tip & welcome gate. <p>Water Bee Tasks</p> <ul style="list-style-type: none"> Pick up kilometre water pipe near Wemba Wemba village & poly Trench to old site and place pipes to where the old First Aid Extend pipes and get feed back from Villages where extra pipes and fittings are needed. <p>Land care</p> <ul style="list-style-type: none"> Burn weeds. Mowing & whippersnipper Compost where possible Sort out wood piles <p>Shearing Shed</p> <ul style="list-style-type: none"> Sort through stored material, identify rubbish and put in skip bins Try to reduce the sheep urine smell in the wood. Make as ready as possible for storage to be built which is the next stage 	
16	<u>Carried Resolutions</u>	<i>Procedural</i>
	<p>Working bee dates That a Wooroomah Whopper Working Bee be approved from the dates of 6th September - 13th October 2019. Moved Tania Morsman Seconded Coral Larke PBC</p> <p>Working bee access to site That Tania & Trevor given permission to access Wooroomah Site on the 1st of September 2019 till the Working Bee is Complete. Moved Tania Morsman Seconded Coral Larke PBC</p> <p>Working bee facilitators ratification That Tania Morsman, Coral Larke and Trevor Smith and Elle Brogan be ratified as the Bee Facilitators Moved Tania Morsman Seconded Malcolm Mathews PBC</p> <p>Working bee budget That a budget of \$13,310.00 be approved for the Bee as per budget application sent to applications@dte.coop on the 6/08/2019. Moved Tania Morsman Seconded Scouse PBC</p> <p>Budget for water works Budget Request: \$3000 for the upcoming Working Bee this includes; maintenance, extension to existing lines and supplies. Moved Trevor Smith Seconded Coral Larke PBC</p>	
17	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
18	<u>Meeting Ended</u>	<i>Procedural</i>
	<u>11 PM</u>	

